



WESTERN PHOTOGRAPHIC HISTORICAL SOCIETY

www.wphsociety.org

2018 Show/Sale Dealer Information

We at the WPHS always enjoy putting on this event and look forward to it every year. We are glad and grateful for your participation and endeavor for it to be an enjoyable experience to all. Please note that the show is in a new facility this year, the Jewish Community Center (JCC). If you need help with directions please contact us.

Reservations

We realize that not every one has sufficient forehand knowledge of their schedule. But without a paid reservation, you are not guaranteed a table. We respectfully request reservation **30 days in advance** of the show.

Specific locations and other requests, (example: location, Electric outlets etc...) will be granted (if available) on the day the completed reservation and payment is received by WPHS (at club meetings or sent by mail to our PO box). Reservations made without payment will be penciled in, but will not hold a table. We will make every attempt we can to accommodate, but there is a risk that the space will be rented to someone else. Reservation and payment in advance will also help speed your check-in time dramatically.

By the way, it is important that we have your email address, and/or a phone number on your application, in case we need to notify you of show changes.

Cancellations

We, as a non-profit, have a duty to be good stewards of the proceeds we make and distribute. We cannot afford to lose significantly by holding this show/sale. The reason for the 30 days advance for table reservations, is so that we can make a determination as to if the show can proceed. If the show is cancelled, we will notify you as soon as possible and return any payments made.

Dealer/Exhibitor Checkin and Set Up

Check-in entry is thru the main entrance of the JCC. There will be signs directing you to the show hall. No smoking is allowed on the premises (this includes all common areas). Please note, this is a Kosher facility.

Checkin is required for all vendors prior to setting up.

At checkin, you will receive your table number.

Each exhibitor and an assistant are admitted free of charge to the show. Please be sure you get your hand stamped for re-entry purposes

Sales prior to 9:30

All dealer to dealer sales can take place at any time.

We may (or may not) allow club table item sales (or requests to reserve specific items) before 9:00, dependant on circumstances.

All club table item discounts are at the consignment director's discretion.

If 2 or more dealers are simultaneously interested in the same piece, in the interests of keeping the peace, a separate auction can be conducted by the consignment director, if requested (either at that time or later in the day when things slow down)

Schedule of events

Checkin time for all exhibitors will begin at 7:30 am.

WPHS Club table sales commence at 9 am

The opening time for the public is 9:30AM

The checkin table will not be manned after that.

The show will close the front door at 2:00PM

Tear down is to be completed by 3:00 PM

Donations and consignments the day of the show.

As a final word, as most of you are aware, we gladly take donations at all times of the year. If you want to donate merchandise during the show, please contact one of the show personnel, and they will gladly get you in touch with the donation director, who will give you an IRS donation form for your merchandise. As a change from previous years, we are phasing out taking in consignments. Instead, on a case by case basis, we are buying collections / items.

Contact Information

Web site: www.wphsociety.org email: camerashow@wphsociety.org

Phone (leave a message, and you will get called back): 520-444-6149

Revised 2018 by M. Keschull